

	<b>Caverstede Nursery School Governing Board</b> <b>CHILDREN'S WELFARE AND EQUALITIES COMMITTEE</b>
	<b>Terms of Reference 2024 - 2025</b>
	<i>Reviewed and approved by the Governing Board on 3<sup>rd</sup> July 2024</i>

**How often meetings will be held:** Three times per annum

**Membership:** Eight – including Headteacher and one Associate Governor (*subject to change if required during the school year*)

**Quorum:** the number of non-staff governors present must be at least half.

**Review:** Annually

The duties of the committee include:

1. To be rigorous and robust in ensuring that the school fully complies with its duty to safeguard and promote the welfare of children including the regular review of policies and strategies.
2. Confirm that the necessary measures have been taken to ensure that all staff have confirmed that they have read, understand and will implement the schools safeguarding policies and accompanying documents, including the current KCSiE.
3. Reviewing the annual safeguarding audit and monitoring any subsequent actions.
4. Ensuring the school maintains a Single Central Record and that it is up to date and accurate.
5. The school will promote the specific and general duties outlined in the Equality Act 2010.
6. Make sure the necessary special educational provision is made for any pupil who has SEND and monitor its effectiveness.
7. Make sure the school produces and publishes online its school SEN Information Report.
8. Monitor the schools cohort of pupils.
9. Receiving and reviewing attendance data and reports.
10. Receive reports on vulnerable children.
11. To report back to the full Governing Board on the outcome of policy reviews.
12. To receive updates of progress on items in the School Improvement Plan relating to the Children's Welfare & Equalities committee.
13. To receive updates on the progress of the Caverstede SEND Hub.